

Position: Project lead – Word Press Website Volunteer for Christmas Providers

Are you looking for a high-impact volunteer role that fits your schedule?

Christmas Providers is seeking a **Project Lead -Word Press Website** to join our seasoned team of volunteers. This is a unique opportunity to take ownership of a stable, long-running web platform that serves as the backbone of our mission: Providing Christmas joy and giving for over 1,200 children in our community.

Why Join Us?

- **Make a Tangible Difference:** Your technical strategy ensures that families, providers, and volunteers can connect seamlessly.
- **Flexible & Remote:** This role offers fully remote support with a flexible schedule.
- **Build Your Portfolio:** Gain high-level experience in system analysis, troubleshooting, and scripting—perfect for a resume or keeping your skills sharp.
- **Full Training Provided:** No need to be an expert on day one! We provide 40–50 hours of structured training to move you from basic to advanced proficiency in Word Press and Formidable Forms.

The Rhythm of the Role

This position is designed to balance with your life. During our active "Season," the commitment is just **1–2 hours per week**. During the "Off-Season," you'll lead the technical prep for the coming year, which can range from a few hours a month to a focused project block depending on new requirements.

Who Are We Looking For?

This is an excellent opportunity for:

- **Retirees** interested in building or maintaining technical knowledge.
- **Recent Graduates** looking for real-world leadership experience.
- **Current Volunteers** ready to expand their contribution to our mission.
- **Career Changers** looking for high-level technical exposure.

Core Responsibilities Include:

- Managing website security and backups
- Updating web content and donation forms
- Running data reports and ensuring system integrity
- Collaborating with our Operations and Office Managers

Ready to lead our technology into the next season?

Send an email to: christmasproviders@gmail.com